

## Att kopiera ett projekt till en annan underportal

Ester Andersson - 2024-07-29 - Tips & Tricks

1. Gå till underportalen från vilken du önskar kopiera ett projekt.
2. Gå till det projekt du vill kopiera.
3. Klicka på triangeln på höger sida om "Copy"-knappen och klicka på "Copy to another client".
4. Om kursen har innehåll från det lokala Library kommer du att ombedas bekräfta att det också ska kopieras till den andra underportalen.
5. Välj vilken underportal du vill kopiera mallen till.
6. Allt klart!

The screenshot shows the Learnifier interface for a course titled "Customer Success Playbook". The course is currently "Ongoing" and has 1 participant. The interface includes a navigation bar at the top with options like Dashboard, Projects, Users, Library, Reports, Automations, and Settings. Below the navigation bar, there are tabs for Overview, Participants, Waitlist, Course Page, Events, Assignments, Details, Communications, Reports, and Settings. The main content area displays the course title, course title (learner), and creation/update dates. A "Copy" button is visible, and a green arrow points to its dropdown menu, which is open, showing "Copy to another client". Below the course information, there are three circular progress indicators: "Not Started" (1), "On Track" (1), and "Completed" (0). A "Note" section and "Discussions" section are also visible. On the right side, there is an "Awards" section with an "Attach" button and a "Next Course" section with an "Add Next Course" button.