

Hvorfor er ikke mine deltakere markert som "Completed"?

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Hvis en deltaker kontakter deg og sier at de har fullført spesifikke deler av et kurs, men det virker som om de ikke har gjort det, kan du enkelt dobbeltsjekke dette ved å følge trinnene nedenfor.

1. Gå til fanen "Participants".
2. Du vil finne en "Progress-percentage" til høyre for deltakernes navn. Hvis du klikker på plusstegnet til venstre for navnet deres, vil du finne flere detaljer om deltakerens fremgang, slik som hvilke moduler og aktiviteter de har fullført, og når dette ble gjennomført. Hvis du klikker på "Show details", vil du til og med se hvilke komponenter i en spesifikk aktivitet de har fullført.

The screenshot displays the Learnifier interface. At the top, there is a navigation bar with the Learnifier logo and various menu items: Dashboard, Projects, Users, Library, Reports, Automations, Settings, and a search bar. Below the navigation bar, there is a sub-navigation bar with tabs: OVERVIEW, PARTICIPANTS (selected), WAITLIST, COURSE PAGE, EVENTS, ASSIGNMENTS, DETAILS, COMMUNICATIONS, REPORTS, and SETTINGS.

The main content area is divided into two sections. The top section is a form for adding a new participant, with fields for First Name, Last Name, and Email, and an "Add participant" button. The bottom section is a list of participants. It includes a search bar, a "Select members in group" dropdown, and several action buttons: Send Email..., Send Text..., Change Expiration, Activate, Add to group, Move, Re-enroll, and Remove. Below these buttons is a table with columns for NAME, INVITED, LAST EMAIL, LAST SEEN, STATUS, AWARDS, and CERT EXP. The table shows one participant, Dajana Demo, who was invited 3 months ago and is currently "In progress".

Below the table, there is a detailed view of the participant's progress. It shows the participant's name, a minus sign, and the text "3 months ago In progress". Below this, there is a "Progress" section with a "Show details" link. It indicates that 3 of 33 items are completed. The "INTRODUCTION" section is expanded, showing a table of activities and their completion status. The table has columns for the activity name, the date and time, and the completion status. The activities listed are "Welcome!", "Tip from Erika", and "Portals and roles".

Activity/Quiz	Completion
Welcome!	In progress
Tip from Erika	Completed
Portals and roles	Completed