



Knowledge base > The library > Survey

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## Survey

Ester Andersson - 2024-07-18 - The library

With our survey builder, you can easily generate surveys for conducting evaluations, expectation surveys, or any other type of survey you need.

Note

- [Building the survey](#)
- [Editing the survey](#)
- [Survey settings](#)

### **Building the survey**

#### **In the library**

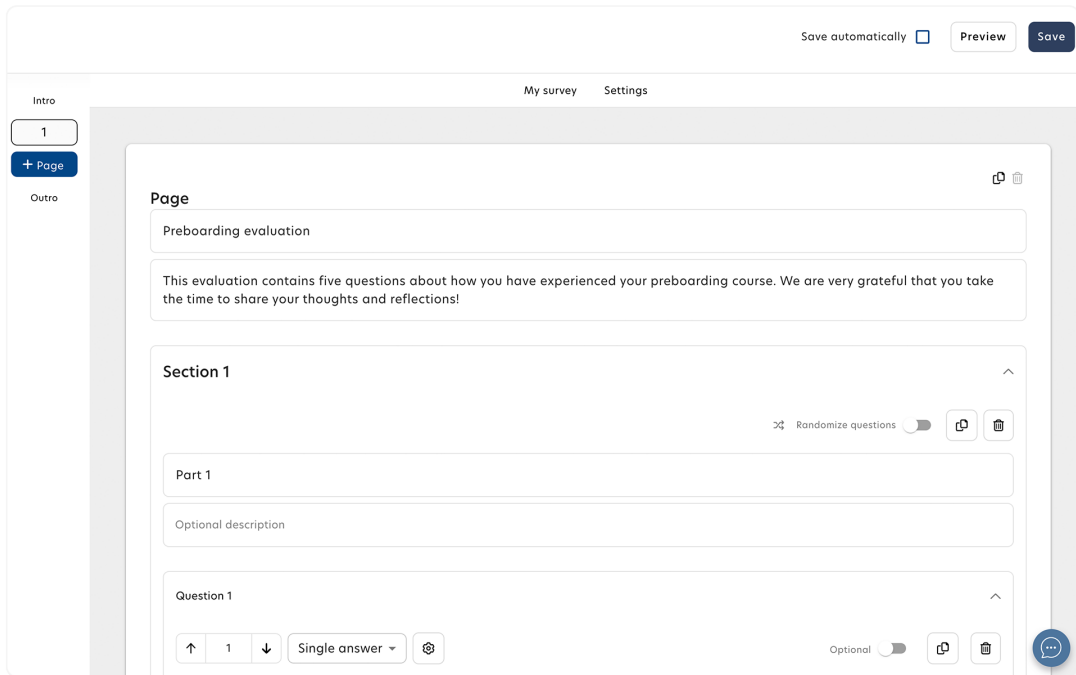
1. Click “Add materials” and choose Survey.
2. Set an internal name and click “Add & Build Survey”.

#### **In the course builder**

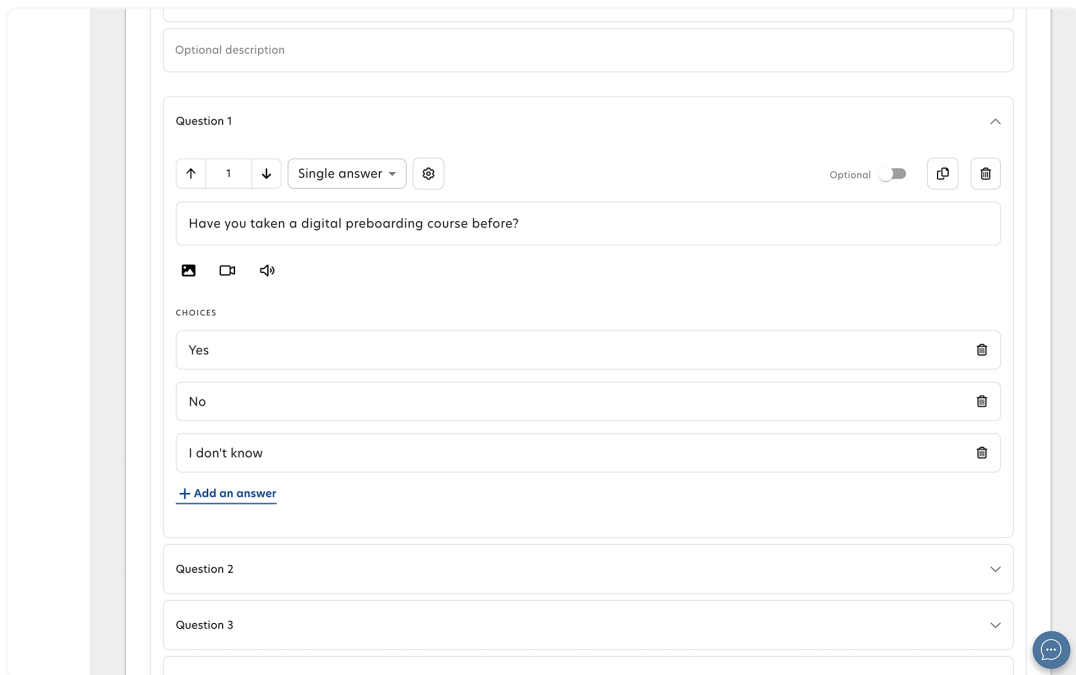
1. Click on the plus sign and choose “Survey”.
2. Name the quiz and click “Add & Build Survey”.

### **Editing the survey**

1. Set a page title and an (optional) description.
2. Set a section title and (optional) description.



1. Write your question in the "Question title" box
2. Choose your question type: "Single answer" if the participant should choose only 1 answer, "Multiple answer" if they should choose several, "Single row text input" if they should write a short answer, and "Multi row text input" if they should write a long answer.



- To add a new question, click "+Question" and choose what type of

question you wish to add.

- **Adding media to your questions, such as images, videos, or audio files, is possible. Simply click on the media you wish to add under the question title.**
- **To add a new page, scroll up and click “+Page”.**

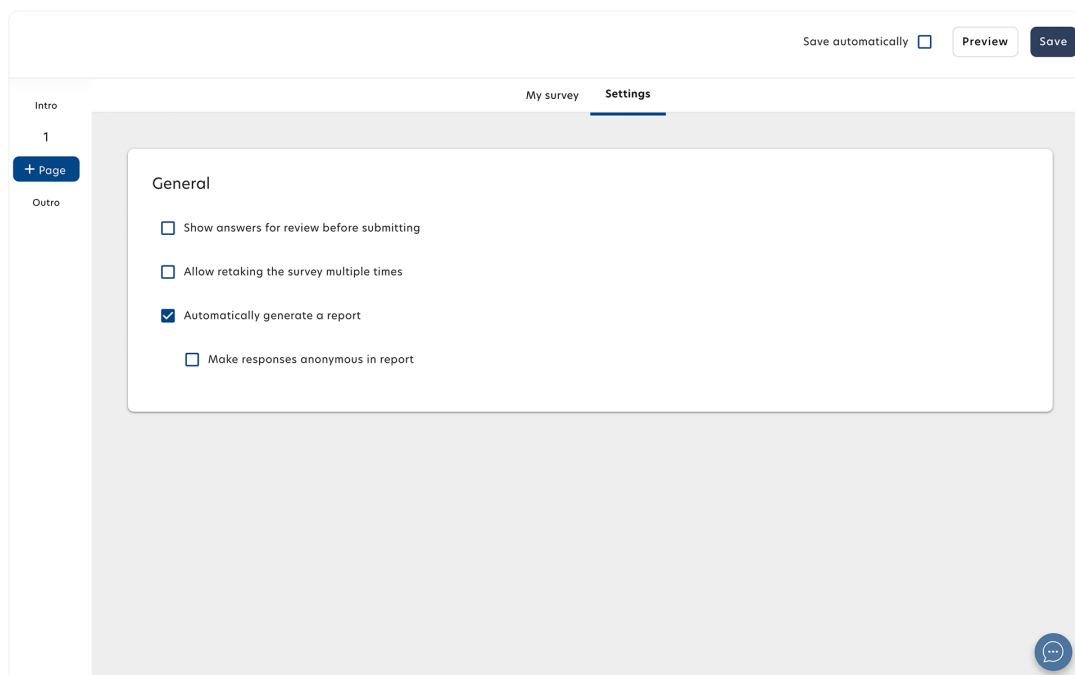
## Survey Settings

*Show answers for review before submitting:* The participants will be able to see what they have answered

*Allow retaking the survey multiple times:* The participants will be able to take the quiz more than one time

*Automatically generated report:* A report will automatically be generated

*Make response anonymous in report:* The participants' names will not be visible in the report



## Related Content

- [Editing you project](#)