

Deltagares progress

Ester Andersson - 2024-07-15 - Kom igång

Det finns flera sätt att följa upp deltagarnas progress, och i den här artikeln kommer du lära dig alla!

Note

- [På fliken "Overview"](#)
- [På fliken "Participants"](#)
- [I en rapport](#)

På fliken "Overview"

På fliken "Overview" i projektmenyn hittar du följande information om deltagarnas progress:

- Antalet deltagare som har påbörjat kursen och är "In progress".
- Antalet deltagare som har slutfört kursen.
- Antalet deltagare som är "On track" och "Overdue".
- Antalet deltagare som ännu inte är inbjudna.
- Antalet deltagare vars inbjudningar returnerades.
- Antalet fel i projektet.

The screenshot shows the Learnifier course management interface. At the top, there is a navigation bar with the Learnifier logo and menu items: Dashboard, Projects, Users, Library, Reports, Automations, and Settings. A search bar and user profile (Demo) are also present. Below the navigation bar, there are tabs for OVERVIEW, PARTICIPANTS, WAITLIST, COURSE PAGE, EVENTS, ASSIGNMENTS, DETAILS, COMMUNICATIONS, REPORTS, and SETTINGS. The main content area displays course information for 'Introduction to Learnifier', including project and course titles, creation and update dates, and action buttons (Edit course, Preview, Delete, Copy). A 'Participants' section shows 8 participants with a progress chart and a legend: 5 Not Started, 2 In Progress, 1 Completed, 8 On Track, 0 Overdue, 0 Not Invited, 0 Bounce Backs, and 0 Project Errors. Other sections include 'Awards' (Attach), 'Next Course' (Add Next Course), 'Discussions' (Share your thoughts), and 'Project Team' (There are no team members in this project).

På fliken "Participants"

Vill du ha mer detaljerad information om en deltagares progress?

1. Gå till fliken "Participants".
2. Du hittar en framstegsprocent bredvid deltagarnas namn till höger. Om du klickar på plustecknet till vänster om deras namn hittar du fler detaljer om deltagarens framsteg, såsom vilka moduler och aktiviteter de har slutfört och när detta slutfördes. Om du klickar på "Show details" kan du till och med se vilka delar i en specifik aktivitet de har genomfört.

Learnifler Dashboard Projects Users Library Reports Automations Settings Go To 🔍 📧 🗨️ 👤 Demo

OVERVIEW **PARTICIPANTS** WAITLIST COURSE PAGE EVENTS ASSIGNMENTS DETAILS COMMUNICATIONS REPORTS SETTINGS

Search participants Select members in group

Send Email... Send Text... Change Expiration Activate Add to group Move Re-enroll Remove

| <input type="checkbox"/> | NAME | INVITED | LAST EMAIL | LAST SEEN | STATUS | AWARDS | CERT EXP | |
|--------------------------|-------------|---------|------------|------------------------|-------------|--------|----------|-----------|
| <input type="checkbox"/> | Dajana Demo | | | less than a minute ago | In progress | | | 🔌 Actions |
| <input type="checkbox"/> | David Demo | | | less than a minute ago | In progress | | | 🔌 Actions |
| <input type="checkbox"/> | Demo Ester | | | less than a minute ago | In progress | | | 🔌 Actions |

Progress

Overview | Show details
7 of 33 completed

INTRODUCTION Activity/Quiz Completion

| Activity/Quiz | Completion |
|-----------------------|-------------|
| Welcome! | In progress |
| Tip from Erika | Completed |
| Portals and roles | Completed |
| The admin portal | Completed |
| The instructor portal | Completed |
| The learner portal | Completed |

I en rapport

Vill du se deltagarnas framsteg i en rapport istället?

1. Gå till fliken "Reports".
2. Klicka på rapporten "Project Status".

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OVERVIEW PARTICIPANTS WAITLIST COURSE PAGE EVENTS ASSIGNMENTS DETAILS COMMUNICATIONS **REPORTS** SETTINGS

PROJECT TITLE (ADMIN) **Introduction to Learnifler** ⌘ ☆

COURSE TITLE (LEARNER) **Introduction to Learnifler** ⌘

CREATED: Demo Ester Monday, May 29, 2023 UPDATED: Demo Ester Monday, May 29, 2023

Edit course Preview Delete Copy

Reports

Reports

These are the reports you can generate.
Live reports can be retrieved on-the-fly. Scheduled reports can take a while to process behind the scenes.

LIVE REPORTS

Project Status

SCHEDULED REPORTS

Detailed Project Status

GENERATED REPORTS

Tips: för att få en översikt med deltagarantal per status i alla aktiva projekt, gå till

huvudnavigeringsmenyn → Reports→ Project activity overview report.

The screenshot shows the Learnifier interface. At the top, there is a navigation bar with the Learnifier logo and menu items: Dashboard, Projects, Users, Library, Reports, Automations, and Settings. On the right side of the navigation bar, there are icons for 'Go To', search, notifications, chat, and a user profile labeled 'Demo'. Below the navigation bar, the main content area is titled 'Reports' and contains a breadcrumb trail: 'Reports / Project activity overview report'. The report title is 'Project activity overview report', followed by a description: 'Reports an overview with participant count per status in all active projects'. There is a 'Downloads' section with a 'Download Excel' button. Below this is a search input field labeled 'Search ...'. The main part of the page is a table with the following data:

| Project ID | Project | Participants | Activated | Accessed | Not attempted | Incomplete | Completed |
|------------|---|--------------|-----------|----------|---------------|------------|-----------|
| 2373 | Customer Success Playbook | 5 | 5 | 0 | 0 | 5 | 0 |
| 6412 | Introduction course (EN) | 1 | 0 | 0 | 0 | 0 | 0 |
| 8354 | Introduction to Learnifier | 9 | 9 | 3 | 5 | 3 | 1 |
| 3671 | Introduction to Learnifier | 20 | 20 | 9 | 9 | 7 | 4 |
| 3666 | Introduction to Learnifier for learners | 10 | 7 | 5 | 2 | 3 | 2 |
| 8189 | Learnifier - A Style Guide | 8 | 8 | 0 | 8 | 0 | 0 |
| 3667 | Learnifier - A Style Guide | 15 | 15 | 9 | 5 | 5 | 5 |
| 3668 | Life at Learnifier | 10 | 10 | 8 | 0 | 9 | 1 |
| 2155 | Sustainability | 1 | 1 | 0 | 1 | 0 | 0 |

Liknande innehåll

- [Inlämning av uppgift](#)