

## Att kopiera ett projekt till en annan underportal

Ester Andersson - 2024-07-29 - Tips & Tricks

1. Gå till underportalen från vilken du önskar kopiera ett projekt.
2. Gå till det projekt du vill kopiera.
3. Klicka på triangeln på höger sida om "Copy"-knappen och klicka på "Copy to another client".
4. Om kursen har innehåll från det lokala Library kommer du att ombedas bekräfta att det också ska kopieras till den andra underportalen.
5. Välj vilken underportal du vill kopiera mallen till.
6. Allt klart!

The screenshot shows the Learnifier interface for a course titled "Customer Success Playbook". The course is currently "Ongoing" and has 1 participant. The interface includes a navigation bar with options like Dashboard, Projects, Users, Library, Reports, Automations, and Settings. Below the navigation bar, there are tabs for Overview, Participants, Waitlist, Course Page, Events, Assignments, Details, Communications, Reports, and Settings. The main content area displays the course title, course title (learner), creation and update dates, and a "Copy" dropdown menu. A green arrow points to the "Copy to another client" option in the dropdown menu. Below the course information, there are three circular progress indicators: "Not Started" (1), "On Track" (1), and "Completed" (0). The "Awards" section shows an "Attach" button and a table with columns for Name, Expires, and Type. The "Next Course" section has an "Add Next Course" button.