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Deltakernes fremgang

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Det er flere måter å sjekke deltakernes fremgang på, og i denne artikkelen vil du lære alle sammen!

Note

- [På fanen "Overview"](#)
- [På fanen "Participants"](#)
- [I en rapport](#)

På fanen "Overview"

På fanen "Overview" i prosjektmenyen finner du følgende informasjon om deltakernes fremgang:

- Antall deltakere som har startet kurset og er "In progress".
- Antall deltakere som har fullført kurset.
- Antall deltakere som er "On track" og "Overdue".
- Antall deltakere som ennå ikke er invitert.
- Antall deltakere hvis invitasjoner returnerte.
- Antall prosjektfeil.

The screenshot shows the course overview page in Learnifler. At the top, there is a navigation bar with 'Learnifler' logo and menu items: Dashboard, Projects, Users, Library, Reports, Automations, Settings. Below this is a sub-navigation bar with: OVERVIEW, PARTICIPANTS, WAITLIST, COURSE PAGE, EVENTS, ASSIGNMENTS, DETAILS, COMMUNICATIONS, REPORTS, SETTINGS. The main content area includes:

- Course Information:** Project title (ADMIN) 'Introduction to Learnifler' and Course title (LEARNER) 'Introduction to Learnifler'. It shows creation and update dates by 'Demo Ester' on May 29, 2023. Action buttons include 'Edit course', 'Preview', 'Delete', and 'Copy'.
- 8 participants:** A summary section with three donut charts: 5 Not Started (red), 2 In Progress (orange), 1 Completed (green). A second set of charts shows 8 On Track (green), 0 Overdue (red), 0 Not Invited (grey), 0 Bounce Backs (grey), and 0 Project Errors (grey). A 'STATUS Ongoing' indicator is present.
- Awards:** A section with an 'Attach' button and a description: 'Attach a diploma or a certificate to this course. The learner will automatically receive the award after completing the course.'
- Next Course:** A section with an 'Add Next Course' button and a description: 'Automatically enroll Learners that have completed this Course to the following Next Course:'.
- Discussions:** A section with a 'Share your thoughts' input field.
- Project Team:** A section stating 'There are no team members in this project' with a chat icon.

På fanen "Participants"

Ønsker du mer detaljert informasjon om en deltakers fremgang?

1. Gå til fanen "Participants".
2. Du vil finne en fremdriftsprosentlinje til høyre for deltakernes navn. Hvis du klikker på plusstegnet til venstre for navnene deres, vil du finne flere detaljer om deltakerens fremgang, som hvilke moduler og aktiviteter de har fullført og når dette ble fullført. Hvis du klikker på "View details", vil du til og med se de hvilke komponenter i en bestemt aktivitet de har fullført.

The screenshot shows the 'Participants' page in Learnifler. At the top, there is a navigation bar with 'Learnifler' logo and menu items: Dashboard, Projects, Users, Library, Reports, Automations, Settings. Below this is a sub-navigation bar with: OVERVIEW, PARTICIPANTS, WAITLIST, COURSE PAGE, EVENTS, ASSIGNMENTS, DETAILS, COMMUNICATIONS, REPORTS, SETTINGS. The main content area includes:

- Search participants:** A search bar and a dropdown menu for 'Select members in group'.
- Action Buttons:** 'Send Email...', 'Send Text...', 'Change Expiration', 'Activate', 'Add to group', 'Move', 'Re-enroll', and 'Remove'.
- Participant List:** A table with columns: NAME, INVITED, LAST EMAIL, LAST SEEN, STATUS, AWARDS, CERT EXP. The list shows three participants: Dajana Demo (In progress), David Demo (In progress), and Demo Ester (In progress). Each row has a plus sign to the left of the name and an 'Actions' button to the right.
- Progress:** A section titled 'Progress' with a sub-section 'Overview | Show details' showing '7 of 33 completed'. Below this is a table for 'INTRODUCTION' with columns: Activity/Quiz Completion. The table lists activities: Welcome! (In progress), Tip from Erika (Completed), Portals and roles (Completed), The admin portal (Completed), The instructor portal (Completed), and The learner portal (Completed).

I en rapport

Vil du se deltakernes fremgang i en rapport i stedet?

1. Gå til fanen "Reports".
2. Klikk på rapporten "Project Status".

The screenshot shows the Learnifler dashboard for a course titled "Introduction to Learnifler". The course is created and updated by "Demo Ester" on "Monday, May 29, 2023". Below the course information, there are buttons for "Edit course", "Preview", "Delete", and "Copy". The "Reports" section is highlighted, showing a list of reports that can be generated. Under "LIVE REPORTS", there is a link for "Project Status". Under "SCHEDULED REPORTS", there is a link for "Detailed Project Status". A "GENERATED REPORTS" button is also visible. The interface includes a top navigation bar with "Dashboard", "Projects", "Users", "Library", "Reports", "Automations", and "Settings". A secondary navigation bar below it lists "OVERVIEW", "PARTICIPANTS", "WAITLIST", "COURSE PAGE", "EVENTS", "ASSIGNMENTS", "DETAILS", "COMMUNICATIONS", "REPORTS", and "SETTINGS".

Tips: for å få en oversikt med deltakerantall per status i alle aktive prosjekter, gå til hovednavigasjonsmenyen → Reports → Project activity overview report

The screenshot shows the "Project activity overview report" in the Learnifler interface. The report provides an overview with participant count per status in all active projects. Below the report description, there is a "Downloads" section with a "Download Excel" button. A search bar is present above a table of project data. The table has columns for Project ID, Project, Participants, Activated, Accessed, Not attempted, Incomplete, and Completed. The data is as follows:

Project ID	Project	Participants	Activated	Accessed	Not attempted	Incomplete	Completed
2373	Customer Success Playbook	5	5	0	0	5	0
6412	Introduction course (EN)	1	0	0	0	0	0
8354	Introduction to Learnifler	9	9	3	5	3	1
3671	Introduction to Learnifler	20	20	9	9	7	4
3666	Introduction to Learnifler for learners	10	7	5	2	3	2
8189	Learnifler - A Style Guide	8	8	0	8	0	0
3667	Learnifler - A Style Guide	15	15	9	5	5	5
3668	Life at Learnifler	10	10	8	0	9	1
2155	Sustainability	1	1	0	1	0	0

Relatert innhold

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